









KEMENTERIAN RISET, TEKNOLOGI, DAN PENDIDIKAN TINGGI
 FAKULTAS PETERNAKAN
 UNIVERSITAS BRAWIJAYA

	NO	UN10/F05/01/03/ HK.01.02.a/010
	DATE	02 January 2021
	REVISION DATE	-
	EFFECTIVE DATE	02 January 2021
	AUTHORIZED BY	DEAN OF ANIMAL SCIENCE FACULTY
	NAME OF SOP	DISSERTATION RESULTS COMMISSION EXAMINATION
LEGALITY	EXECUTOR QUALIFICATIONS	
1 Permenristekdikti No. 71/2017 concerning Guidelines for Compilation and Evaluation of Business Process Maps and Standard Operating Procedures within the Ministry of Research, Technology and Higher Education 2 Permenpan RB Regulation No. 35/2012 on Guidelines for Preparation of Standard Operating Procedures for Government Administration 3 Permenpan RB Regulation No. 12/2011 concerning Guidelines for Management (Business Process)	1 Have a linear field of expertise with a dissertation topic. 2 Qualify as a doctoral student promoter 3 Qualify as a dissertation examiner 4 Students have fulfilled the requirements to take the dissertation result commision examination	
LINKAGES	TOOLS/EQUIPMENT	
1 SOP Dissertation Proposal Examination	1 Legislation in the field of higher education	
2 SOP Dissertation Qualification Examination	2 Computer/printer/scanner	
3 SOP Pre-proposal dissertation committee	3 Internet Network	
4		
WARNING	RECORDING AND COLLECTION DATA	
If this process is not carried out according to the procedure,	Saved as electronic and manual data	

No	Description	Process				Quality Standard			Additional
		Student	Supervisory committee	Secretary of DPAS	Dean	Requirements	Required Time	Output	
1	The student has met the requirements for the dissertation commission examination					dissertation manuscript	2 Hours	dissertation manuscript	
2	The dissertation paper has been approved by the supervisory committee					dissertation manuscript	3 Hours	dissertation manuscript	
3	Deciding on the date of the dissertation result commission exam					dissertation result commission exam Form	1 day	dissertation result commission exam Form	
4	Fill out the registration form for the dissertation commission exam					dissertation result commission exam Form	1 day	dissertation result commission exam Form	
5	The completed form is then submitted to the DPAS secretary for further processing					dissertation result commission exam Form	1 day	dissertation result commission exam Form	
6	The dissertation result commission exam will perform						1 day		